

STATE OF CALIFORNIA



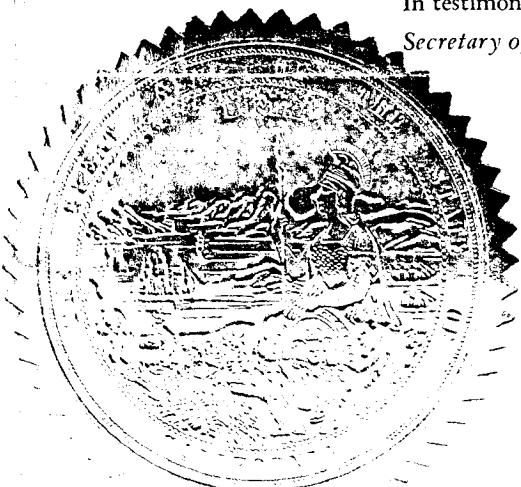
DEPARTMENT OF STATE

To all whom these presents shall come, Greetings:

I, FRANK M. JORDAN, *Secretary of State of the State of California*, hereby certify:

That the annexed transcript has been compared with the RECORD on file in my office, of which it purports to be a copy, and that the same is full, true and correct.

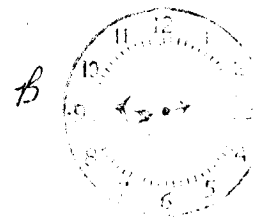
In testimony whereof, I, FRANK M. JORDAN, Secretary of State, have hereunto caused the Great Seal of the State of California to be affixed and my name subscribed, at the City of Sacramento, in the State of California, this _____ MAR 9 1967



Frank M. Jordan
Secretary of State

By *[Signature]*
Assistant Secretary of State

JUN 16 67 AM



A66945

CERTIFICATE OF AMENDMENT

OF

ARTICLES OF INCORPORATION

700827
X FILED
In the office of the Secretary of State
of the State of California

MAR 6 1967

FRANK W. JORDAN, Secretary of State

Deputy

Thelma I. Leonard and Viola M. Brooks certify:

1. That they are the president and the secretary, respectively, the WOMENS' ~~WOMENS' CIVIC IMPROVEMENT CLUB~~ of Sacramento.

2. That at a meeting of the board of directors of said corporation, duly held at Sacramento, California, on February 7, 1967, the following resolution was adopted under the purposes: RESOLVED: That Paragraph (a) of Article SECOND ~~SECOND~~ be amended to read as follows:

To provide a Community Center in which group programs for Youth and Adults are sponsored. These programs are geared toward the development of responsible citizens. Emphasis is directed toward underprivileged group participation.

SEVENTH

"RESOLVED: That Article ~~SEVEN~~ of the articles of incorporation of this corporation be amended to read as follows:

"The property of this corporation is irrevocably dedicated to charitable or religious purposes, and upon liquidation, dissolution or abandonment of the owner, after providing for the debts and obligations thereof, the remaining assets will not inure to the benefit of any private person but will be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable or religious purposes and which has established its tax exempt status under Section 501 (c) (3) of the Internal Revenue."

3. That at a meeting of the members of said corporation, duly held at Sacramento, California, on February 17, 1967, a resolution and the wording of the amended article as set forth in the members' resolution is the same as that set forth in the directors' resolution in Paragraph 2 of this certificate.

4. That the number of members who voted affirmatively for the adoption of said resolution is 27, and that the number of members constituting a quorum is 23.

Thelma I. Leonard Pres
Thelma I. Leonard, President

Viola M. Brooks Sec Pro-Tem
Viola M. Brooks, Secretary Pro-Tem

Each of the undersigned declares under penalty of perjury that the matters set forth in the foregoing certificate are true and correct. Executed at Sacramento, California, on February 27-1967.

Notary
Indianola Mulholland

Thelma I. Leonard Pres
Thelma I. Leonard, President

INDIANOLA MULHOLLAND
My Commission Expires Oct. 1, 1968
Viola M. Brooks Sec Pro-Tem
Viola M. Brooks, Secretary Pro-Tem

FILE

In the Office of the Secretary of State
of the State of California

JUL 14 - 1945

FOR JOURNAL, Secretary of State

Walter H. Spivey

260827

ARTICLES OF INCORPORATION MINNIE WATSON'S CIVIC CLUB

12/6/45 by telephone

Restriction of right
to amend articles

Yes No

1
2
3 MINNIE WATSON'S CIVIC CLUB INCORPORATED

4
5 KNOW ALL MEN BY THESE PRESENTS:

6 That we, the undersigned, a majority of whom are citizens
7 and residents of the State of California, have this day voluntar-
8 ily associated ourselves together for the purpose of forming a
9 social corporation under the laws of the State of California.

10 ARTICLE OF INCORPORATION:

11 FIRST: That the name of said corporation is and shall be
12 MINNIE WATSON'S CIVIC CLUB INCORPORATED.

13
14 SECOND: The purpose of this club shall be to maintain homes
15 with wholesome surroundings; to afford colored girls and women an
16 opportunity for fuller development; to promote growth and Christian
17 character and service through physical, social and mental and
18 spiritual training; to create a social understanding which operates
19 unceasingly for the extension of the Kingdom of God.

- 20 (a) To promote social and re-union functions, and to keep
21 alive the spirit of good fellowship amongst its members;
- 22 (b) To maintain true allegiance to the Government of the
23 United States of America;
- 24 (c) to purchase, lease or otherwise acquire, hold, own, use,
25 and enjoy all and every kind of kinds of real and per-
26 sonal property and to borrow money upon the same and to
27 borrow money, either with or without security;
- 28 (d) To own to a limited indebtedness in accordance with the
29 law, and to make, execute and deliver promissory notes,
30 mortgages, bonds, deeds, contracts, deeds of trust
31 and any and all other valid claims or obligations of any
32 nature whatsoever, and to receive, discharge and
33 other obligations of any kind whatsoever, to improve
34 any or all of the real property which it may own and to
35 lease, sell, lease, mortgage, encumber or any
36 other manner of disposition thereof;
- 37 (e) To receive and hold all moneys, property and
38 interest in and to the same of all corporations,
39 firms, individuals, and other persons who may
40 contribute to the maintenance of this club;

JUL 21 2 24 PM '77

(ee) In the event this corporation be dissolved for any reason or purpose the disposition of the property then in the possession of the corporation will be distributed to some other similar charitable organization by the Board of Directors.

(f) It is the intent of the Board of Directors, and it is the intent of the Board of Directors, that the corporation be organized for the purpose of conducting the business of the corporation.

(g) The corporation does not contemplate pecuniary gain or profit to the members thereof.

THIRD: That the corporation shall have its principal office at the County of Sacramento, State of California;

FOURTH: That the term for which said corporation is to exist is perpetual and its life shall be that of its corporation.

FIFTH: That the number of directors of said corporation shall be nine (9) and the following are the names and residence of those selected for the first year and until their successors shall have been elected and shall have accepted office.

| NAME | RESIDENCE |
|--------------------|--|
| Elizabeth Jones | 2432 2nd Ave. Sacramento, California |
| Marta White | 1206 1/2 St. Sacramento, California |
| Nicole M. Brooks | 2964 42nd St. Sacramento, California |
| Jessie B. Robinson | 1610 - 20th St. Sacramento, California |
| Louise Anderson | 2722 - X St. Sacramento, Calif. |
| Mattie Moore | 433 - 41st St. Sacramento, California |
| Ethel Robinson | 410 - 19th St. Sacramento, California |
| William E. Smith | 1112 2nd St. Sacramento, California |
| Frank Crawford | 2432 2nd St. Sacramento, California |

SIXTH: That the said corporation has no capital stock.

IN WITNESS WHEREOF, we have hereunto set our hands this

30th day of November, 1945.

Elizabeth Jones 2432-2nd Ave Sacramento, Calif.
Marta White 1206 1/2 - 5th St Sacramento, Calif.
Nicole M. Brooks 2964-42nd St Sacramento, Calif.
Jessie B. Robinson 1610 - 20th St Sacramento, Calif.
Louise Anderson 2722 - X St Sacramento, Calif.
Mattie Moore 433 - 41st St Sacramento, Calif.
Ethel Robinson 410 - 19th St Sacramento, Calif.

1 William Jones, 56. Post Sacramento, Calif.
2 Jennie Crawford, 56. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.
3
4
5
6

7 STATE OF CALIFORNIA: ss
8 COUNTY OF SACRAMENTO:

9 On this 22nd day of November, 1940, before me,
10 DAROLD D. DE COB, a Notary Public in and for the said County and
11 State, residing therein, duly commissioned and sworn, personally
12 appeared: Elizabeth Jones, Letta White, Viola M. Brooks, Jessie
13 B. Robinson, Louise Anderson, Mattie Hooge, Ethel Robinson,
14 William English and Jennie Crawford, known to me to be the persons
15 described in and whose names are subscribed on the within instrument
16 and acknowledged to me that they executed the same.

17 IN WITNESS WHEREOF, I have hereunto set my hand and af-
18 fixed my official seal the day and year in this certificate first
19 above written.

20 Darold D. De Cob
21 Notary Public in and for the County
22 of Sacramento, State of California.
23 My commission expires March 15th, 1942

FILED

U. S. DEPARTMENT OF JUSTICE
BUREAU OF INVESTIGATION

Name changed to:

WOMENS' CIVIC IMPROVEMENT CLUB OF
SACRAMENTO.

1
2
3 WE, the undersigned, NETTA WHITE, President, and INDIANOLA MULHOLLAND,

4 Secretary, of the NEGRO WOMENS' CIVIC AND IMPROVEMENT CLUB, a non-profit
5 corporation organized and existing under and by virtue of the laws of the
6 State of California, do hereby certify that the following resolutions were
7 unanimously adopted at a duly convened special call meeting of the Board of
8 Directors of said corporation, held March 2, 1951, at 1219 X Street, Sacramento,
9 California, with all nine members of said Board of Directors being in
10 attendance.

11 WHEREAS, it is the conviction of the Board of Directors of this Corpora-
12 tion that the growth and progress of the Corporation, and our belief in a more
13 Christian and Democratic way of life will be facilitated by certain changes
14 hereinafter set out; and

15 WHEREAS, it is the opinion of the said Board of Directors that certain
16 recommendations of the Joint Committees of the NEGRO WOMENS' CIVIC IMPROVEMENT
17 CLUB and the COMMUNITY WELFARE COUNCIL would improve the administrative pro-
18 cedures of the Corporation, and will make such procedures more nearly conform
19 to accepted procedures of other organizations having similar purposes,

20 NOW THEREFORE, BE IT RESOLVED: That the Articles of Incorporation of
21 this Corporation be amended in full to read as follows:

22 FIRST: The name of this Corporation shall be WOMENS' CIVIC IMPROVEMENT
23 CLUB OF SACRAMENTO.

24 SECOND: The purposes for which this corporation is formed are:

- 25 (a) To maintain a Christian and Democratic home for women
26 and girls, providing them with an opportunity for a
27 fuller life.
28 (b) To maintain true allegiance to the Government of the United
29 States of America.
30 (c) To purchase, lease or otherwise acquire, hold, own, use,
31 and enjoy all and every kind or kinds of real and personal
32 property and to borrow money upon the same.
(d) To create a bonded indebtedness in accordance with the
law, to borrow money, either with or without security,
and to make, execute and deliver promissory notes,

State of California

Office of the
Secretary of State

I, FRANK M. JORDAN, Secretary of State of the State of California, hereby certify:

That I have compared the annexed transcript with the original on file in my office, of which it purports to be a copy, and that the same is full, true and correct copy thereof.

IN WITNESS WHEREOF, I hereunto set my hand and affix the Great Seal of the State of California,

Sacramento, this 19.....

Frank M. Jordan
Secretary of State

By

Deputy

VI, the undersigned, NETTA WHITE, President, and EUDICOLA KULHOLLAND, Secretary, of the NEGRO WOMENS' CIVIC AND IMPROVEMENT CLUB, a non-profit corporation organized and existing under and by virtue of the laws of the State of California, do hereby certify that the following resolutions were unanimously adopted at a duly convened special call meeting of the Board of Directors of said corporation, held March 2, 1931, at 1229 K Street, Sacramento, California, with all nine members of said Board of Directors being in attendance;

WHEREAS, it is the conviction of the Board of Directors of this Corporation that the growth and progress of the Corporation, and our belief in a more Christian and Democratic way of life will be facilitated by certain changes hereinafter set out; and

WHEREAS, it is the opinion of the said Board of Directors that certain recommendations of the Joint Committee of the NEGRO WOMENS' CIVIC IMPROVEMENT CLUB and the COMMUNITY WELFARE COUNCIL would improve the administrative procedures of the Corporation, and will make such procedures more nearly uniform to accepted procedures of other organizations having similar purposes,

NOW THEREFORE, BE IT RESOLVED: That the Articles of Incorporation of this Corporation be amended in full to read as follows:

FIRST: The name of this Corporation shall be WOMENS' CIVIC IMPROVEMENT CLUB OF SACRAMENTO.

SECOND: The purposes for which this corporation is formed are:

- (1) To maintain a Christian and Democratic home for women and girls, providing them with an opportunity for a fuller life.
- (2) To maintain true allegiance to the Government of the United States of America.
- (3) To purchase, lease or otherwise acquire, hold, own, use, and enjoy all and every kind or kinds of real and personal property and to borrow money upon the same.
- (4) To create a bonded indebtedness in accordance with the law, to borrow money, either with or without security, and to make, execute and deliver promissory notes,

1 debentures, bonds, deeds, mortgages, deeds of trust
2 and any and all other obligations or instruments
3 of any nature whatsoever, and to receive promissory
4 bonds and other obligations of every kind whatsoever,
5 to improve any or all of the real property which it
6 may own and to construct, alter and use buildings,
7 structures and any other kind of improvements thereon.

8 (e) To solicit money, give and receive gifts for prizes
9 in keeping with the purposes of the Corporation.

10 (f) To do any and all things necessary and requisite in
11 carrying out the objects and purposes of said Corpora-
12 tion, and to have, enjoy and exercise all the rights
13 and powers granted or conferred by law upon corpora-
14 tions of this kind.

15 (g) To do all and everything necessary, suitable or proper
16 for the accomplishment of the foregoing purposes, or
17 anything which the Board of Directors of the Corporation
18 may, from time to time deem to be conducive or expedient
19 for the protection or benefit of the corporation.

20 **THIRD:** This Corporation does not contemplate pecuniary gain, and is
21 organized under the General Non-Profit Corporation Law of the State of Cali-
22 fornia.

23 **FOURTH:** The principal office for the transaction of corporate business
24 is located in the City of Sacramento, County of Sacramento, State of California.

25 **FIFTH:** This Corporation shall have perpetual succession.

26 **SIXTH:** The Board of Directors of this Corporation shall consist of not
27 less than nine (9) nor more than twenty-five (25) persons. The names and
28 addresses of the first and original directors are as follows:

| 29 NAME | 30 ADDRESS |
|-----------------------|---|
| 31 Elizabeth Jones | 2632 2nd Avenue, Sacramento, California |
| 32 Nettie White | 1206 1/2 5th Street, Sacramento, California |
| 33 Viola M. Brooks | 2964 42nd Street, Sacramento, California |
| 34 Jessie B. Robinson | 1610 20th Street, Sacramento, California |
| 35 Louise Andersen | 3722 I Street, Sacramento, California |
| 36 Mattie Moore | 483 41st Street, Sacramento, California |
| 37 Lillian English | 516 P St. Sacramento, California |
| 38 Ethel Robinson | 410 19th Street, Sacramento, California |
| 39 Jennie Crawford | 2625 26th St. Sacramento, California |

40 **SEVENTH:** If this Corporation should ever be dissolved, the assets
41 thereof shall be distributed to one or more non-profit civic, educational,
42 or social organization or organizations.

Articles of Incorporation of this Corporation be submitted to a vote of the members thereof at the regular membership meeting of said Corporation to be held March 2, 1961, at 1319 I Street, Sacramento, California, for the purpose of considering and voting upon and adopting the proposed amendment.

IN WITNESS WHEREOF WE have hereunto set our hands as President and Secretary, respectively, and affixed the Corporate seal this 2nd day of MARCH, 1961.

S/ NETTA WHITE
NETTA WHITE, President

(Corporate Seal)

S/ ROBINNA WHELAN
ROBINNA WHELAN, Secretary

WHEREAS, the Board of Directors of this Corporation held a meeting on March 2, 1961, at 1319 I Street, Sacramento, California, with twenty-three (23) of its total of thirty (30) voting members present, the Corporation accepted the adoption of the following resolutions, twenty (20) of said members voting in favor of said adoption and three (3) voting not to accept the same.

WHEREAS, it is the conviction of the Board of Directors of this Corporation that the growth and progress of the Corporation, and our belief in a more Christian and Democratic way of life will be facilitated by certain changes hereinafter set out; and

WHEREAS, it is the opinion of the said Board of Directors that certain recommendations of the Joint Committee of the NEGRO WOMEN'S CIVIC IMPROVEMENT CLUB and the COMMUNITY WELFARE COUNCIL would improve the administrative procedures of the Corporation, and will make such procedures more nearly conform to accepted procedures of other organizations having similar purposes,

NOW WHEREFORE, BE IT RESOLVED: That the Articles of Incorporation of this Corporation be amended in full to read as follows:

SECOND: The purposes for which this Corporation is formed are:

- (a) To maintain a Christian and Democratic home for women and girls, providing them with an opportunity for a fuller life.
- (b) To maintain true allegiance to the Government of the United States of America.
- (c) To purchase, lease or otherwise acquire, hold, own, use, and enjoy all and every kind or kinds of real and personal property and to borrow money upon the same.
- (d) To create a bonded indebtedness in accordance with the law, to borrow money, either with or without security, and to make, execute and deliver promissory notes, debentures, bonds, deeds, mortgages, deeds of trust and any and all other obligations or encumbrances of any nature whatsoever, and to receive promissory bonds and other obligations of every kind whatsoever, to improve any or all of the real property which it may own and to construct, alter and use buildings, structures and any other kind of improvements thereon.
- (e) To solicit money, give and receive gifts for causes in keeping with the purposes of the Corporation.
- (f) To do any and all things necessary and requisite in carrying out the objects and purposes of said corporation, and to have, enjoy and exercise all the rights and powers granted or conferred by law upon corporations of this kind.
- (g) To do all and everything necessary, suitable or proper for the accomplishment of the foregoing purposes, or anything which the Board of Directors of the corporation may, from time to time deem to be conducive or expedient for the protection or benefit of the corporation.

THIRD: This Corporation does not contemplate pecuniary gain, and is organized under the General Non-Profit Corporation Law of the State of California.

FOURTH: The principal office for the transaction of corporate business is located in the City of Sacramento, County of Sacramento, State of California.

FIFTH: This corporation shall have perpetual succession.

SIXTH: The Board of Directors of this corporation shall consist of not less than nine (9) nor more than twenty-five (25) persons. The names and addresses of the first and original directors are as follows:

1
2 Elizabeth Jones

2632 2nd Avenue, Sacramento, California

3 Netta White

1208 1/2 5th Street, Sacramento, California

4 Fleta M. Brooks

2954 42nd Street, Sacramento, California

5 Jessie B. Robinson

1310 20th Street, Sacramento, California

6 Louise Anderson

2723 I Street, Sacramento, California

7 Mattie Moore

433 41st Street, Sacramento, California

8 William English

125 E St., Sacramento, California

9 Ethel Robinson

410 19th Street, Sacramento, California

10 Jennie Crawford

2044 1st St., Sacramento, California

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SEVENTH If this Corporation should ever be dissolved, the assets thereof shall be distributed to one or more non-profit civic, educational, or social organization or organizations.

IN WITNESS WHEREOF, We have hereunto set our hands as President and Secretary respectively, of the said Corporation, and have affixed hereto the Corporate Seal thereof, on this 23rd day of APRIL, 1961.

NETTA WHITE, President

INDIANOLA MULHOLLAND, Secretary

STATE OF CALIFORNIA)
 (ss.
COUNTY OF SACRAMENTO)

On this 23rd day of April, 1961, before me, WASHINGTON E. COLLEY, a Notary Public in and for the said county and state, personally appeared NETTA WHITE and INDIANOLA MULHOLLAND, known to me to be the persons whose names are subscribed to the foregoing Articles of Incorporation, and acknowledged to me that they executed the same.

Notary Public

1 STATE OF CALIFORNIA)
2) ss.
3 COUNTY OF SACRAMENTO)

4 METTA WHITE and INDIANOLA MURKOLLAND, being duly sworn
5 on behalf of the above Corporation, say : That they are President and
6 Secretary of the above named Corporation; that they have read the foregoing
7 certificates and know the contents thereof; and that the same is true of their
8 own knowledge, except as to the matters which are therein stated on informa-
9 tion and belief, and as to those matters they believe it to be true.

10
11
12 METTA WHITE, President

13
14 INDIANOLA MURKOLLAND, Secretary

15
16 Subscribed and sworn to before me
17 this 24th day of April, 1951

18 (SEAL) NATHANIEL S. COLLEY
19 Notary Public in and for the County
20 of Sacramento, State of California.
21
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BY-LAWS

Art. I. Regular Meeting

Sec. 1. Meetings of the total Membership

- a. Same shall be held once each month of the year except July and August.

Sec. 2. Annual Meeting

- a. The annual meeting of the membership shall be held in the month of April.

Sec. 3. Time of Annual Elections

- a. Annual elections shall take place during annual meeting of the Membership and shall be reported at that meeting.

Sec. 4. Special Meeting

- a. Meeting of the Membership other than those provided for in Sec. 1 shall be called by the president upon action of the Board of Directors or upon written request of six (6) or more members. Notice of such meetings shall state matters to be considered, and no other business shall be transacted.

Sec. 5. Quorum

- a. Ten per cent (10%) of the membership in addition to the Board of Directors, shall constitute a quorum.

Art. II. Agenda for Membership Meeting

Sec. 1. Agenda Committee

- a. The Agenda Committee shall consist of president; one other board member; chairman of program; two members at large, plus other officers or members approved by Board of Directors. This Committee shall prepare the agenda for each membership meeting for the fourth (4th) Friday of each month.

Sec. 2. What constitutes the Agenda

- a. The agenda shall include matters of importance to the Organization upon which the opinion of the membership is desired. The agenda shall be prepared and submitted to the Board of Directors or to the Executive Committee for approval in advance of the meeting.

Sec. 3. Agenda for the Annual Meeting

- a. It shall include a report by the Board of Directors of the work of the organization and a prepared program and budget for the ensuing year. It shall include a report of the election polls.

MAY 9 '62 PM

Art. III. Officers and their Duties

Sec. 1. President

- a. The president shall preside at all business meetings of the Organizations of its membership. She may appoint other presiding officers for discussion periods or programs provided no official action is taken by membership at such time.

In case of absence of president, the vice president, in order designated, shall be eligible to preside.

Sec. 2. Secretary.

- a. The secretary of the Organization shall serve as secretary of the membership meetings; she shall be responsible for securing a record of attendance at those meetings; responsible for keeping accurate minutes of the meetings and of all action taken by the membership.

Sec. 3. Corresponding Secretary

- a. Corresponding secretary shall see that notices of membership meetings are sent to all members and shall carry on all correspondence of the Organization.

Art. IV. Membership Meeting

- Sec. 1. a. Meetings of all members may be held for any purpose which will further the program of the Organization.

Art. V. Nominating Committee and Election Procedures

Sec. 1. Nominating Committee

- a. Nominating committee of the Organization shall be an elected committee. It shall consist of five (5) members - only two (2) of whom shall be board members.

- b. Election

All members of the nominating committee shall be elected annually and shall serve until the next election. The chairmen shall be chosen by the committees.

Art. V.

Sec. 1. Duties

- a. It shall be the duty of the nominating committee to secure and keep a list of potential candidates qualified through skill and experience for places and leadership in the Organization.

Sec. 2. Nomination and Election Procedures

- a. Nominating committee shall present to the membership a ballot including nominees for the Board of Directors, nominating committee, three tellers, and any other elected committees. This ballot shall be presented to the membership at the meeting immediately preceding the annual meeting. All ballots shall offer a choice of candidates.
 - b. Elections - Polls shall be open immediately following the distribution of ballots and shall be closed at 8:30 p.m. on day of election.
-

PROPOSED CHANGES - BY-LAWS

ARTICLE I - REGULAR MEETING:

Section 1 - Meetings of the total membership.

(a) Same shall be held once each month of the year except July and August.

Amended to read: (a) "Same shall be held quarterly - June, September, December and March."

SECTION V - QUORUM:

(a) Ten per cent (10%) of the membership in addition to the Board of Directors, shall constitute a quorum.

Amended to read: (a) "Ten per cent (10%) of the membership in addition to a quorum of the Board of Directors shall constitute a quorum for a membership meeting."

ARTICLE II - AGENDA FOR MEMBERSHIP MEETING:

The sentence reading: This Committee shall prepare the agenda for each membership meeting for the third (3rd) Friday of each month.

Amended to read: "This Committee shall prepare the agenda for each membership meeting."

ARTICLE IV - MEMBERSHIP:

Section II - Dues shall be payable monthly at the rate of 50¢ per month.

Amended to read: "Dues shall be payable 75¢ per month - effective Sept. 1961."

Section III - State and National tax of \$1.50 shall be payable annually on or before the 15th day of April.

Recommended to delete Sec. 3.

CONSTITUTION

SEC. VI - (a) Officers.

Amended to read: "and financial secretary."

COMMITTEE:

Netta W. Sparks, Chairman
Marie Jackson
Viola M. Brooks
Pearl Credic
Alvernon V. Tripp

Presented to Board of Directors
June 6, 1961.

*Approved by
membership Sept. 15, 1961*

CONSTITUTION

Art. I. Name - The name of the organization shall be called
Women's Civic Improvement Club of Sacramento.

Art. II. Purpose

Sec. 1. The purpose of this Organization shall be:

- a. To maintain a Christian and Democratic home for women and girls, providing them with opportunity for a fuller life;
- b. To maintain true allegiance to the Government of the United States of America;
- c. To purchase, lease or otherwise acquire, hold, own, use, and enjoy all and every kind or kinds of real and personal property and to borrow money upon the same and to borrow money either with or without security;
- d. To create a bonded indebtedness in accordance with the law, and to make, execute and deliver promissory notes, debentures, bonds, deeds, mortgages, deeds of trust and any and all other obligations or encumbrances of any nature whatsoever, to improve any or all of the real property which it may own and to construct, alter and use buildings, structures and any other kinds of improvements thereon;
- e. To do any and all things necessary and requisite in carrying out the objects and purposes of said corporation, and to have, enjoy and exercise all the rights and powers granted or conferred by the laws of this kind;
- f. To do all and everything necessary, suitable or proper for the accomplishment of the foregoing purposes, or anything which the Board of Directors of the corporation may, from time to time deem to be conducive or expedient for the protection or benefit of the corporation;
- g. Said corporation is not organized for profit.

Sec. 2. Members of this organization shall be women and girls eighteen (18) years of age and over who express an interest in this organization.

Sec. 3. Membership Fees

- a. Members of this organization shall pay membership fees as designated in By-Laws.

MAY 9 1962 PM

Sec. 4. Responsibilities of Members

- a. Elect a board of Directors to whom they delegate responsibility for the direction of the organization.
- b. To elect a nominating committee and any other standing committees of the organization specified in the By-Laws as an elected committee.
- c. To have the final vote on any constitutional changes.
- d. To carry out such other responsibilities as are outlined in the By-Laws of the organization.

Sec. 5. What Constitutes a Quorum

- a. Ten per cent (10%) of the members in addition to the Board of Directors shall constitute a quorum.

Art. III. Officers of the Organization

- Sec. 1. Officers of the Board of Directors shall serve as the officers of the Organization. They shall have the powers, and perform the duties described in the by-laws of the Organization.

Art. IV. Board of Directors

1. Qualifications - Members and officers of the Board of Directors shall be members of the Organization.

- Sec. 1.
- a. Determine and carry out the program and policies of the organization.
 - b. Controlling operating funds.
 - c. Assuming final responsibility for employment of staff.
 - d. Maintaining a responsible relationship with the National and State organization.
 1. The Board of Directors shall determine those matters to be submitted to the Membership for review and discussion, as well as those matters to be submitted for vote. The Board shall accept the action of the Membership on those matters submitted for vote, and, shall be guided by the discussion of the electorate on matters submitted for discussion only.

2. The Board shall report annually to the Membership on the work of the Organization and shall submit to the Membership for review and discussion a proposed program and budget for each ensuing year. All contracts and leases, except those for which the Board of Trustees is legally responsible shall require the approval of the Board of Directors.

Sec. 2. Number of Persons on Committee

- a. The Board of Directors shall consist of not more than twenty-five (25), or less than nine (9) elected members, plus, such ex-officio members as are provided for in the by-laws of the Board of Directors.

Sec. 3. Nomination

- a. Procedures for the nomination of board members, as established in the by-laws of the Organization, shall provide a choice of candidates at each election and shall assure a representative Board of Directors.

Sec. 4. Election Term of Officers and Vacancies.

- a. Election - In accordance with Article I, Sec. 3 of the By-Laws of the organization, 1/3 of the entire number of the Board of Directors, exclusive of ex-officio members, shall be elected from the candidates nominated according to provisions in the constitution and By-Laws of the organization. The Board of Directors has the power to fill vacancies occurring during interium between regular elections.
- b. The term of office shall be three years. The date of the meeting of the Membership at which the election of the Board Members is reported, shall be the date on which such term of office begins and expires. No member of the Board of Directors shall serve more than two (2) full terms in succession, except as in the following provision:

Sec. 5. Vacancies

- a. Any vacancy occurring in the interium between annual elections shall be filled by the Board of Directors from nominations made by the Nominating Committee. The person elected to fill such a vacancy, shall serve the remainder of the unexpired term. She shall then be eligible for nomination and election for two succeeding full terms.

Sec. 6. Officers and their Election

- a. Officers of the organization shall serve as the officers of the Board of Directors. They shall be president; first vice president; second vice president; recording secretary; corresponding secretary; and a treasure. All shall have the powers and perform the duties as provided in the by-laws of the Organization.
- b. The president of the organization shall serve as chairman of the Board of Directors and shall be elected by the membership at the annual meeting. She shall serve for one (1) year, or until her successor is elected.

Sec. 7. Committee of the Board of Directors

- a. Standing and Special Committee-There shall be such standing and special committees of the Board of Directors as are found necessary to carry on its work.
- b. Chairmen of all standing committees of the Board of Directors shall be members of the Board.

Art. V. Committees of the Organization

Sec. 1. The Nominating Committee

- a. The members of the Organization shall elect the nominating committee of the Organization and any other committee specified as elected committees at the time of annual meeting.

Sec. 2. Appointed Committee

- a. The president of the Organization shall appoint all other committees according to provisions in the by-laws.

Art. VI. Employment Staff

1. All staff shall be employed by the Board of Directors according to the policies of the organization.

Art. VII. Program

1. In accordance with provisions in the by-laws of the Organization, the Board of Directors shall be responsible for establishing the program for the Organization.

Art. VIII. Property and Capital Funds

Sec. 1. Responsibilities of the Board of Directors

- a. Title to the real property of the Organization shall be vested in the Board of Directors, and only by its authority shall mortgages or other obligations be made changeable to the real property of the Organization. The Board shall hold all trust funds of the Organization administering them under legal advice, in accordance with the requirements of the state law, and for the purposes indicated by the donors

Sec. 2. Advisory Committee

1. An advisory Committee of men and women shall be elected by the Board of Directors as provided in the by-laws of the Organization for the purpose of advising the Board in the administration of the W.C.I. Club of Sacramento's property and capital funds.

Art. IX. Rules of Order

1. The proceedings of this organization shall be governed by Robert's Rules of Order, Revised, except in cases where their rules conflict with provisions of the constitution or by-laws of the organization.

Art. X. Amendments

Sec. 1. This constitution may be amended by a two-thirds affirmative vote of the electors present at a regular or an adjourned regular meeting of the Electors' Assembly, provided the following requirements are met:

- a. Copies of the proposed amendment shall be mailed to all electoral members of the Organization at least two (2) weeks in advance of the meeting.
- b. In all cases, notice of the meeting shall include notice that amendments to the Constitution are to be considered.

STATE OF CALIFORNIA



FRANCHISE TAX BOARD

1025 P STREET
SACRAMENTO, CALIFORNIA 95814

March 20, 1967

Women's Civic Improvement Club of
Sacramento
3555 - 3rd Avenue
Sacramento, California 95817

Re: Exemption from franchise tax (Confirming Exemption
Corp. No. 200827 November 1, 1951)

Gentlemen:

It is the opinion of this office, based upon the evidence presented, that you are exempt from State franchise tax under the provisions of Section 23701d of the Revenue and Taxation Code, as it is shown that you are organized and operated exclusively as a charitable organization.

Accordingly, you will not be required to file franchise tax returns unless you change the character of your organization, the purposes for which you were organized, or your method of operation. Any such changes should be reported immediately to this office in order that their effect upon your exempt status may be determined.

If in any year your gross income exceeds \$25,000, you are required to file an information return on Form 199 on or before the 15th day of the 5th month following the close of your fiscal year. These forms will be mailed to you if you provide us with your current postal address.

If you have income from an unrelated trade or business that is taxable under the provisions of Section 23731 of the Revenue and Taxation Code, you must file a return on Form 109 on or before the 15th day of the 3rd month following the close of your fiscal year. Copies of this form may be obtained from this office or any of its branches.

Contributions made to you are deductible by the donors in arriving at their taxable net income in the manner and to the extent provided by Sections 17214, 17215, 17216, and 24357 of the Revenue and Taxation Code.

If the organization is not yet incorporated or has not yet qualified to do business in California, this approval will expire unless incorporation or qualification is completed within 30 days.

Very truly yours,

Donald H. Reinholdt

Donald H. Reinholdt
Associate Tax Counsel

DHR:ef

cc: Secretary of State

(D)

FTB 4212 (8-66)



FRANCHISE TAX BOARD

SACRAMENTO, CALIFORNIA 95867

June 4, 1973

In reply refer to
EO:JCS:tlw

Womens Civic Improvement Club
3555 Third Avenue
Sacramento, CALIFORNIA

Purpose: Charitable
Form of Organization: Corporation
Accounting Period Ending: December 31
Organization Number: ~~105506~~ 105507

Gentlemen:

Based on the information submitted and provided your present operations continue unchanged or conform to those proposed in your application, you are exempt from State franchise or income tax under Section 23701d, Revenue and Taxation Code. Any change in operation, character or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

You are required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4-1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2-1/2 months) after the close of your annual accounting period.

Contributions made to you are deductible by donors as provided by Sections 17214 through 17216.2 and 24357 through 24359 of the Code, unless your purpose is testing for Public Safety.

If the organization is incorporating or is a foreign corporation qualifying to do business in California, this approval will expire unless incorporation or qualification is completed within 30 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

This letter confirms previous exempt status.

James C Stewart
James C. Stewart
Counsel

*Corp # changed per
Duane Reule EB
6-21-73*

- ☐ cc: Secretary of State (Corp)
cc: Registrar of Charitable Trusts

JUN 13 1 22 PM '73